



DEPARTMENT OF PARKS & RECREATION EVENT PERMIT APPROVAL

EVENT TITLE: _____

EVENT LOCATION/PARK NAME: _____

EVENT DATE: _____

EVENT START TIME: _____ EVENT END TIME: _____

EVENT DESCRIPTION: _____

Park Facility Requesting Use of at Above Park: (Check all that Apply, not all locations offer all listed items)

- | | | |
|--|--------------------------------------|--|
| <input type="checkbox"/> BANDSTAND/STAGE | <input type="checkbox"/> PARKING LOT | <input type="checkbox"/> OTHER: _____ |
| <input type="checkbox"/> BATHROOMS | <input type="checkbox"/> PLAYGROUND | <input type="checkbox"/> COURTS: _____ |
| <input type="checkbox"/> BUILDING | <input type="checkbox"/> POOL | <input type="checkbox"/> FIELDS: _____ |
| <input type="checkbox"/> CAROUSEL | <input type="checkbox"/> RACE | |
| <input type="checkbox"/> PARK IN WHOLE | <input type="checkbox"/> ELECTRIC | |

If electric is needed, please describe: _____

CONTACT INFORMATION:

NAME: _____ TITLE/ORGANIZATION: _____

PHONE: _____ EMAIL: _____

I certify that I have read and agree to the rules and regulations (POSTED ON BACK) of the City of Binghamton Parks & Recreation Department. I understand that if granted the use of the facilities requested on this form that any damages done to the facility will be the responsibility of the organization or group represented.

SIGNATURE: _____ DATE: _____

PARKS OFFICE USE

BATHROOMS MAY BE AVAILBLE AT MINIMUM WAGE MULTIPLIED BY THE HOURS REQUESTED TO BE USE OUTSIDE OF NORMAL OPERATING HOURS. OVERTIME COSTS ARE FOR IF SKILLED LABOR IS REQUIRED.

ANTICIPATED OVERTIME COSTS: _____

NAME: _____ SIGNATURE: _____

DATE: _____

Make 2 copies of this form.

Take ONE Directly to the Clerk's Office located on the 1st Floor
The Original is kept and put on file within the Park's Office



GENERAL REGULATIONS GUIDE

PARK HOURS

Daily- Dawn to Dusk

BATHING/SWIMMING

No person shall at any time swim in the Susquehanna River or the Chenango River, within the limits of the City, except in places designated for such purpose and under the control and supervision of the Parks Department.

BICYCLES

No person shall propel or cause to be propelled any bicycle of any kind or description upon or along any street, avenue, drive or footpath of a City park at a greater speed than is reasonable and prudent.

FIREARMS & FIREWORKS

No person shall fire, discharge or set off or cause or procure to be fired, discharged or set off within a City park any cannon, percussion, air or other gun, pistol, squib, rocket, firecracker, gunpowder, fireworks, or any other explosive combustible.

DRUGS & ALCOHOL

- I. All parks located within the City are designated drug-free zones.
- II. No person shall have in his possession any open container containing any alcoholic beverage in any City park.
- III. No person shall consume any alcoholic beverage in any public park within the City.
- IV. Any person guilty of such violation shall be liable to such a fine which shall not exceed five hundred dollars or to imprisonment not exceeding 15 days, or to both such fine and imprisonment, or such ordinance may provide for a penalty not exceeding \$1500.

SOLICITING & LOITERING

- I. Lounging, loafing or idling in front or in the entrance to any City park is prohibited.
- II. No person shall solicit in an aggressive manner in any public place.
- III. Any violation of the provisions of this law constitutes a misdemeanor punishable by community service for not more than 120 days, imprisonment for not more than thirty days, and/or by a fine not to exceed five hundred dollars.

LITTERING

- I. It shall be unlawful for any person to throw, discard, place or deposit litter in any manner or amount in any City park within the corporate limits of the City, except in containers or areas lawfully provided therefor.
- II. It shall be unlawful for any person to sweep into or deposit in any gutter, street or other public place within the City the accumulation of litter from any building or lot, or from any public or private sidewalk or driveway.
- III. It shall be unlawful to throw or deposit litter in any fountain, pond, lake, stream, river or any other body of water in a park within the City.
- IV. Violation of any of the provisions shall be punishable by a fine of not less than \$150 and/or 20 hours of community service, but not exceeding \$700 and/or 20 hours of community service.

ANIMALS

- I. No person who owns a dog shall permit such dog to be at large in City parks and recreation areas, unless such dog is humanely restrained by an adequate collar and an adequate leash no longer than eight feet.
- II. It shall be the duty of each dog owner or person having possession, custody or control of a dog to remove any feces left by his or her dog in any City park.
- III. Any violation of this shall constitute a violation punishable by a fine or a civil penalty.

MISCELLANEOUS

- I. Camping is specifically prohibited in public spaces, including parks, without first having obtained an event permit.
- II. Normal park activities, constituting a normal, ordinary use of City parks and/or other public spaces. Such activities include group picnics, social gatherings, recreation, and those activities which do not demand exclusive and reserved use of City property, but which instead occur on a "first-come first served" basis.

SMOKING

- I. The Council of the City of Binghamton wishes to support this effort to encourage the general health of its residents, to protect other Park users, and to protect and keep the Parks clean all parks located within the City of Binghamton are hereby established as "Smoke-Free"
- II. Playgrounds in the City of Binghamton are designated as tobacco free zones